

Program Launch Event Invitation Emails

Invite Email to Current Participants:

Subject: Join us on [DATE!] Meet fellow [PROGRAM NAME] mentors and mentees!

[NAME],

As the fall semester begins, join us on DATE AND TIME for a virtual meet and greet and discussion on the importance of mentorship and how you can get the most out of your mentoring relationships.

I invite you to join me to hear from your peers about how to support and connect with your counterpart, how to access resources and support from [SCHOOL NAME], and get some time to meet other mentors and mentees in the program.

Please RSVP here. (RSVP/Zoom Link)

What: PLACEHOLDER

Where: PLACEHOLDER

When: PLACEHOLDER

If you have any questions, please direct them to [NAME and TITLE]. We look forward to seeing you!

See you there,
NAME

Invite Email to Non-Matched Students:

Subj: Sign up for a [SCHOOL NAME] Mentorship! Join us on [DATE] to meet fellow [PROGRAM NAME] mentors and mentees

Dear [NAME],

My name is [NAME] and I am the [TITLE] at [SCHOOL NAME]. Welcome to the [SCHOOL NAME] community! To help you in your first year here at [SCHOOL NAME], we invite you to participate in [PROGRAM NAME].

I invite you to join me to hear from current mentors and mentees about the program, and to sign-up for the program ahead of time!

Please RSVP here. (RSVP/Zoom Link)

What: PLACEHOLDER

Where: PLACEHOLDER

When: PLACEHOLDER

If you have any questions, please direct them to **[NAME and TITLE]**. We look forward to seeing you!

See you there,

NAME